

Dear IPA members

## **Call for the Ordinary General Assembly 2017**

I appreciate your continued support and contributions to the IPA activities. Thanks to your efforts, the new fiscal year started at the beginning of April 2017.

According to the constitution of the IPA, I hereby notify you of my call for the Ordinary General Assembly 2017 to be organised as specified below. You are invited to the meeting to exercise your voting rights as IPA Individual Members.

In order that every member can participate equally, we will hold our “General Assembly”. Voting procedures and a detailed agenda will be sent by our next email to you. I hope you can all join the meeting and work together to create successful future activities.

### **1. Schedule of the Meeting**

- |    |                  |   |
|----|------------------|---|
| 1) | 30 May           | Call for the Ordinary General Assembly 2017   |
| 2) | 6 June           | Invitation to the Ordinary General Assembly 2017  |
| 3) | 6 June – 21 June | Duration of the Meeting<br>Agree duration of the Agenda<br>(The Voting Form should be sent back to the IPA) |
| 4) | 22 June          | Notice of the resolution and close  |

### **2. Objectives of the Meeting** To agree the Agenda below:

- |        |        |                             |
|--------|--------|-----------------------------|
| Agenda | Item 1 | Activity report 2016        |
|        | Item 2 | Profit & Loss 2016          |
|        | Item 3 | Constitution                |
|        | Item 4 | Activity plan 2017          |
|        | Item 5 | Budget for 2017             |
|        | Item 6 | Nomination to board members |

Yours sincerely  
Ph.D Osamu KUSAKABE  
Chair of the IPA